

**SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS MEETING**

High School Board Room

March 8, 2010

7:30 p.m.

Agenda



IN PURSUIT OF EXCELLENCE

I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of Attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF FEBRUARY 22, 2010

III. VISITORS

- A. **Business by visitor(s) will be presented for Board consideration as to agenda placement.**
- B. **Chinese Guest Teacher Program presentation with instructor, Wu Xiaoxue and Bill Miller and Susan Calvin, Berks County Intermediate Unit.**

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

**High SchoolMrs. Christine Siegfried
Middle School.....Mr. Nathan Davidson
Intermediate SchoolMrs. Mary Farris
Elementary SchoolsMrs. Carol Mickley**

B. *Student Trip*

The Administration recommends approval of the following student trip requests: (V, B)

***Southern Lehigh Future Business Leaders of America* to attend the State Leadership Conference on April 11, 2010 through April 14, 2010 at Hershey Lodge, Hershey, PA.**

***Southern Lehigh Technology Student Association* to attend the Technology Student Association Conference on April 14, 2010 through April 17, 2010 at Seven Springs Mountain Resort, Champion, PA.**

C. *Campus Outreach Services Performance Contract*

The Administration recommends approval of the enclosed contract with Campus Outreach Services to provide a program entitled “CyberSmarts” for 8th and 9th grade students. (V, C)

D. *Independent Study*

The Administration recommends approval of Independent Study for the following High School student:

Conor Grogan, *Electronic Music*

E. *2010-2011 School Calendar*

The Administration recommends approval of the proposed 2010-2011 School Calendar. (V, E)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of March 8, 2010. (VI, A)

B. *Treasurer's Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report (VI, B)

C. *Approval of Real Estate Tax Refunds*

The Administration recommends approval of the following real estate tax refunds for the reasons indicated by the County of Lehigh Office of Assessment: (VI, C)

- Judith Landis, Parcel ID # 13 640273473801 1, \$4244.24 for 2009-10
- LMB Enterprises LLC, Parcel ID# 22 642556558791 1, \$1788.86 for 2009-10
- Albert Krieger, Parcel ID# 22 642442461793 1, \$158.98 for 2009-10

D. *Approval to Submit PlanCon Part K*

The Administration requests permission to submit PlanCon Part K in connection with the General Obligation Bonds, Series A of 2009, which refinanced the General Obligation Bonds, Series B of 2004. This submission is required to establish a revised reimbursement rate for our debt service payments. (VI, D)

E. *Approval to Engage Harold Gaughan*

The Administration requests permission to engage Harold Gaughan to complete the close-out of the Intermediate School PlanCon process and prepare PlanCon Part J for a total of \$3000, including audit fees. Mr. Gaughan is a former employee of the Department of Education in the Division of School Facilities and has been involved in each of the project closeouts that have been performed in the District over the past 15 to 20 years.

VII. SUPPORT SERVICES

A. *Renewal of Cooperative Bid for Gasoline and Diesel Fuel*

The Administration recommends renewal of the cooperative bid with the County of Lehigh for gasoline and diesel fuel with ISOBUNKERS, LLC, 2 New Road, Suite 31, Aston, PA 19014, for the period May 2, 2010 through April 30, 2011, at a cost of \$.24 over rack. This is the second of a three year option with pricing being held constant for delivery and overhead. (VII, A)

VIII. PERSONNEL

A. *Certificated Staff*1. *Substitute Teachers*

*The Administration recommends approval of the following substitute teachers for the 2009-2010 school year:

Kristen Brown, Elementary

Eric Focht, General Science K-12

Ian Lande, English 7-12, Communication 7-12

Andrew Oswald, Biology, Environmental Ed., General Science

2. *Student Teacher*

*The Administration recommends approval of the following student teacher placement:

Rose Jacob, Elementary Special Education, DeSales University, with *Kelly Dougherty*, Liberty Bell Elementary School from March 15, 2010 to April 30, 2010.

3. *Clinical Internship*

*The Administration recommends approval of the clinical internship for Jennifer Miller with *Linda Milliman*, Speech Therapist, from March 15, 2010 through June 4, 2010.

B. *Noncertificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of Unpaid Leave of the following staff:

Nicole Landis, Central Accounts Secretary, Southern Lehigh High School, beginning September 7, 2010 with an expected date of return of November 1, 2010.

C. *Extra-Compensatory Positions*1. *2009-2010 Summer Math Lab*

*The Administration recommends approval of the following Summer Math Lab Teachers at an hourly rate of \$36.03:

Paul Malik

Erin Bromfield

2. *2009-2010 Volunteer Coaches*

*The Administration recommends approval of the following volunteer coaches for the 2009-2010 school year: (VIII, C-2)

Bernard Matt Walsh Boys' Lacrosse

Joseph Newman Girls' Soccer

Ronald Barndt Baseball

3. *Resignation*

*The Administration recommends accepting the resignation of Karen Fairclough, Assistant Girls' Soccer coach, effective February 23, 2010.

4. *2009-2010 Coaches*

*The Administration recommends approval of the following coaches for the 2009-2010 school year: (VIII, C-4)

<u>Rosemary Grube</u>	Assistant Softball	\$4,065
<u>John Kukitz</u>	Assistant Girls' Soccer	\$3,630
<u>Richard Dreves</u>	Assistant Girls' Soccer	\$3,630
<u>Douglas Roncolato</u>	Head Girls' Soccer	\$6,031
<u>John Blazusiak+</u>	Assistant Baseball	\$2,032.50**
<u>Michael Mihalik</u>	Assistant Baseball	\$2,032.50**

**Shared position and stipend (50/50)
 +Pending receipt of required documentation

4. *Transfer*

*The Administration recommends the transfer of status of Shaughn Bittner from Boys' Assistant Lacrosse coach (50/50 split position with a salary of \$1,467.50) to a Boys' Lacrosse volunteer coach for the 2009-2010 school year.

IX. REPORTS

A. Committee Reports

The minutes of the Carbon Lehigh Intermediate Unit Board of Directors meeting of January 18, 2010 are included in the Board materials. (IX, A)

B. Superintendent's Report... Mr. Liberati

C. Facilities Report... Mr. Liberati

X. OLD BUSINESS

A. Second and Final Reading of Policy

The Administration recommends a second and final reading of the following policies: (X, A)

#335 Administrative Employees: *Family and Medical Leave Act*

#435 Professional Employees: *Family and Medical Leave Act*

#535 Classified Employees: *Family and Medical Leave Act*

#504 Classified Employees: *Recruitment and Selection*

XI. NEW BUSINESS

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT